

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, October 14, 2014  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve (left the meeting at 2:33 p.m.)
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
John Klassen	Director of Environmental Services & Operations
Byron Peters	Director of Planning & Development
Carol Gabriel	Manager of Legislative & Support Services

**ALSO PRESENT:** Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on October 14, 2014 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 14-10-637 MOVED** by Councillor Wardley

That the agenda be approved with the following additions:

13. i) Vanguard Realty & Policy DEV003 Multi-Lot/Urban Subdivision Construction and

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Registration Policy  
13. j) Correction Line Ditch Blockage

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the September 24, 2014 Regular Council Meeting**

**MOTION 14-10-638**

**MOVED** by Councillor Bateman

That the minutes of the September 24, 2014 Regular Council meeting be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

**5. a) CAO Report**

**MOTION 14-10-639**

**MOVED** by Councillor Driedger

That the CAO Report for September 2014 be accepted for information.

**CARRIED**

**DELEGATIONS:**

**4. a) S/Sgt. Jeff Simpson, Fort Vermilion RCMP**

**MOTION 14-10-640**

**MOVED** by Councillor Knelsen

That the RCMP report by S/Sgt. Jeff Simpson be received for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 10:55 a.m. and reconvened the meeting at 11:04 a.m.

**4. b) Barb Spurgeon, Mackenzie Housing Management Board**

**MOTION 14-10-641**

**MOVED** by Councillor Driedger

That the report by the Mackenzie Housing Management Board be received for information.

**CARRIED**

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**5. b) Municipal Planning Commission Meeting Minutes**

**MOTION 14-10-642**

**MOVED** by Councillor Derksen

That the Municipal Planning Commission meeting minutes of September 11, 2014 be received for information.

**CARRIED**

**TENDERS:**

**6. a) None**

**COMMUNITY SERVICES:**

**8. a) Machesis Horse Camp**

**MOTION 14-10-643**

**MOVED** by Councillor Bateman

That administration be authorized to further assist the Machesis Horse Camp group with issuing charitable donation receipts to individuals/companies donating funds to the Machesis Lake Horse Camp Project, and with the administration of funds.

**CARRIED**

**ENVIRONMENTAL SERVICES:**

**9. a) Master Meters**

**MOTION 14-10-644**  
Requires 2/3

**MOVED** by Councillor Bateman

That the 2014 budget be amended to include \$253,180 for the purchase and installation of master meters with funding coming from the General Operating Reserve.

**CARRIED**

**MOTION 14-10-645**

**MOVED** by Councillor Driedger

That administration send a letter to ATCO Electric requesting an extension for meter reading service until the end of June 30, 2015.

**CARRIED**

**OPERATIONS:**

**10. a) Second Access Request – NE 24-105-14-W5M**

**MOTION 14-10-646**

**MOVED** by Deputy Reeve Sarapuk

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That the second access request for NE 24-105-14-W5M be APPROVED.

**CARRIED**

**10. b) Second Access Request – NW 19-105-13-W5M**

**MOTION 14-10-647**

**MOVED** by Councillor Knelsen

That the second access for NW 19-105-13-W5M be APPROVED.

**CARRIED**

**10. c) Second Access Request – SW 12-106-13-W5M**

**MOTION 14-10-648**

**MOVED** by Councillor Wardley

That the second access request for SW 12-106-13-W5M be APPROVED contingent on the applicant paying the unauthorized development fee.

**CARRIED**

**10. d) Review of the Waste Collection System**

**MOTION 14-10-649**

**MOVED** by Councillor Wardley

That administration be authorized to implement a yearly registration form for rural residents, hamlet residents not in the residential collection program, multifamily dwellings, apartments, trailer courts, and non-profit organizations wishing to have garbage containers for yard site pick up.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:02 p.m. and reconvened the meeting at 12:39 p.m.

**MOTION 14-10-650**

**MOVED** by Councillor Braun

That Mackenzie County cover the cost of white goods disposal at Mackenzie Regional Waste for County residents.

**CARRIED**

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**PLANNING &  
DEVELOPMENT:**

**11. a) Bylaw 975-14 – School Zones and Other Speed  
Zones**

**MOTION 14-10-651**

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 975-14 being the School Zones and Other Speed Zones Bylaw.

**CARRIED**

**MOTION 14-10-652**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 975-14 being the School Zones and Other Speed Zones Bylaw.

**CARRIED**

**MOTION 14-10-653**

Requires Unanimous

**MOVED** by Deputy Reeve Sarapuk

That consideration be given to go to third reading of Bylaw 975-14 being the School Zones and Other Speed Zones Bylaw at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 14-10-654**

**MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 975-14 being the School Zones and Other Speed Zones Bylaw.

**CARRIED**

**11. b) Bylaw 930-14 Road Closure Lying West of NE 34-  
105-15-W5**

**MOTION 14-10-655**

**MOVED** by Councillor Derksen

That second reading be given to Bylaw 930-14, being a road closure bylaw for the closure of the easterly portion of the road allowance, while maintaining a 30 m road allowance, lying west of NE 34-105-15-W5.

**CARRIED**

**MOTION 14-10-656**

**MOVED** by Councillor Braun

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That third reading be given to Bylaw 930-14, being a road closure bylaw for the closure of the easterly portion of the road allowance, while maintaining a 30 m road allowance, lying west of NE 34-105-15-W5.

**CARRIED**

**11. c) Bylaw 976-14 Amending Bylaw 930-14 Road Closure Lying West of NE 34-105-15-W5**

**MOTION 14-10-657**

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 976-14, being an amendment to Bylaw 930-14 Legal description.

**CARRIED**

**MOTION 14-10-658**

**MOVED** by Councillor Driedger

That second reading be given to Bylaw 976-14, being an amendment to Bylaw 930-14 legal description.

**CARRIED**

**MOTION 14-10-659**

Requires Unanimous

**MOVED** by Councillor Braun

That consideration be given to proceed to third reading of Bylaw 976-14, being an amendment to Bylaw 930-14 legal description at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 14-10-660**

**MOVED** by Councillor Derksen

That third reading be given to Bylaw 976-14, being an amendment to Bylaw 930-14 legal description.

**CARRIED**

**11. d) Rural Addressing – Award Tender & Establish Fees**

**MOTION 14-10-661**

**MOVED** by Councillor Driedger

That a fee of \$57.00 per address be established and charged to rural residents to recoup the costs of the sign and hardware, and that a fee of \$100.00 per address be established and

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charged to rural residents to recoup the costs of installation, should residents not install the sign themselves, for the rural addressing project.

**CARRIED**

**MOTION 14-10-662**

**MOVED** by Councillor Jorgensen

That administration bring back the Fee Schedule bylaw to include a fee for the cost of supplying future rural addressing signs.

**CARRIED**

**MOTION 14-10-663**

**MOVED** by Councillor Paul

That the Mackenzie County Rural Addressing project be awarded to Checkmark Services.

**CARRIED**

**MOTION 14-10-664**

Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the budget be amended to include \$278,300 for the rural addressing project with funding coming from the general operating reserve.

**DEFEATED**

**MOTION 14-10-665**

Requires 2/3

**MOVED** by Councillor Bateman

That the budget be amended to include \$108,300 for the rural addressing project, to cover the cost of the sign, with funding coming from the general operating reserve.

**DEFEATED**

**MOTION 14-10-665**

Requires 2/3

**MOVED** by Councillor Knelsen

That the budget be amended to include \$190,000 for the rural addressing project, to cover the cost of the sign installation, with funding coming from the general operating reserve.

**CARRIED**

**4. b) La Crete Riding Arena Committee**

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**MOTION 14-10-666**

**MOVED** by Councillor Braun

That the County send a letter of support to the La Crete Agricultural Society for their application to the Communities Facilities Enhancement Program for the Community Equine Centre.

**CARRIED**

**IN-CAMERA SESSION:**

**15. In-Camera Session**

**MOTION 14-10-667**

**MOVED** by Councillor Jorgensen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 1:34 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

**CARRIED**

**MOTION 14-10-668**

**MOVED** by Councillor Jorgensen

That Council move out of camera at 2:32 p.m.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:32 p.m.

Reeve Neufeld left the meeting at 2:33 p.m. and turned over the Chair to Deputy Reeve Sarapuk.

Deputy Reeve Sarapuk reconvened the meeting at 2:39 p.m.

**15. a) Legal – Contract for Spruce Road Reconstruction**

**MOTION 14-10-669**

**MOVED** by Councillor Driedger

That administration uses County engineering surveys and engineer recommended quantities for all future requests for proposals for rural road reconstruction jobs to be overseen in-house.

**CARRIED**

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Josh 2:40

**MOTION 14-10-670**

**MOVED** by Councillor Braun

That administration proceed with the Spruce Road Reconstruction Project as discussed.

**CARRIED**

**15. a) Legal – Regional Sustainability Study**

**MOTION 14-10-671**

**MOVED** by Councillor Wardley

That Mackenzie County support the Town of High Level Resolution #327-14 in regards to the Regional Sustainability Study project.

**CARRIED**

**15. b) Labour – Organizational Chart**

**MOTION 14-10-672**

**MOVED** by Councillor Paul

That the Mackenzie County organizational chart be approved as presented effective January 1, 2015 and that administration be authorized to engage a professional recruiter to fill the Director's position with funding coming out of operating funds.

**CARRIED**

**11. e) Subdivision Requests**

**MOTION 14-10-673**

**MOVED** by Councillor Jorgensen

That the subdivision request on NW 13-105-15-W5 be received for information.

**CARRIED**

**MOTION 14-10-674**

**MOVED** by Councillor Knelsen

That the subdivision application on the SW ½ 14-106-13-W5 be APPROVED due to extenuating circumstances.

**CARRIED**

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**11. f) Development Statistics Report 2014 – January to September 2014 Comparison Chart**

**MOTION 14-10-675**

**MOVED** by Councillor Braun

That the development statistics report 2014 January to September be received for information.

**CARRIED**

**FINANCE:**

**12. a) Policy FIN011 - Utility Collection**

**MOTION 14-10-676**

**MOVED** by Councillor Driedger

That Policy FIN011 – Utility Collection be amended as presented.

**CARRIED**

**12. b) La Crete Recreation Board Funds Request**

**MOTION 14-10-677**

Requires 2/3

**MOVED** by Councillor Wardley

That the 2014 budget be amended to include \$2,881.50, as requested by the La Crete Recreation Society, for the replacement of the Natural Gas Head for the Olympia Ice Machine, with funding coming from the Grants to Other Organization Reserve.

**CARRIED**

**ADMINISTRATION:**

**13. a) Policy ADM053 Flags and Flag Protocol**

**MOTION 14-10-678**

**MOVED** by Councillor Braun

That Policy ADM053 Flags and Flag Protocol be adopted as presented.

**CARRIED**

**13. b) La Crete 94<sup>th</sup> Avenue Servicing – Bylaws 455/04 & 959-14**

**MOTION 14-10-679**

**MOVED** by Councillor Jorgensen

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That information regarding the La Crete 94<sup>th</sup> Avenue Servicing, Bylaws 455/04 and 959-14, and the request from Select Developments be received for information.

**CARRIED**

**13. c) Frontier Veterinary Services Contract**

**MOTION 14-10-680**

**MOVED** by Councillor Paul

That administration be authorized to extend the Frontier Veterinary Services Agreement for one year (2015).

**CARRIED**

**13. d) University of Alberta – Dental Outreach Programs**

**MOTION 14-10-681**

**MOVED** by Councillor Knelsen

That a letter be sent to Alberta Health Services and the Premier requesting continuation of funding and dentistry services under the University of Alberta's Dentistry Outreach Program in Northern Alberta at the La Crete, High Level and McLennan locations.

**CARRIED**

**13. e) Tri-County Meeting Agenda**

**MOTION 14-10-682**

**MOVED** by Councillor Derksen

That the following items be included on the Tri-County meeting agenda on October 27, 2014:

- P5 (East Peace) Road

**CARRIED**

Deputy Reeve Sarapuk recessed the meeting at 3:19 p.m. and reconvened the meeting at 3:28 p.m.

**13. f) Northwest Corridor Development Corporation**

**MOTION 14-10-683**

**MOVED** by Councillor Jorgensen

That the Northwest Corridor Development Corporation update be received for information.

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**CARRIED**

**13. g) Meetings with Ministers at AAMDC Convention**

**MOTION 14-10-684**

**MOVED** by Councillor Bateman

That the meeting with Ministers at the AAMDC convention be TABLED to the next meeting.

**CARRIED**

**13. h) 2014 Rural Leaders Dinner – Manning, AB**

**MOTION 14-10-685**

**MOVED** by Councillor Braun

That all Council be authorized to attend the 2014 Rural Leaders Dinner in Manning, AB on October 30, 2014.

**CARRIED**

**13. i) Vangard Realty & Policy DEV003 Multi-Lot/Urban Subdivision Construction and Registration Policy (ADDITION)**

**MOTION 14-10-686**

Requires Unanimous

**MOVED** by Councillor Braun

That Council authorize the use of the security currently in place from Vangard Realty for the purpose of the 25% security required for the developments on a maximum of two lots and that a letter be sent to Vangard Realty clearly outlining the requirements of Policy DEV003 Multi-Lot/Urban Subdivision Construction and Registration Policy for future developments and that any previous agreements are hereby null and void.

**CARRIED UNANIMOUSLY**

**13. j) Correction Line Ditch Blockage (ADDITION)**

**MOTION 14-10-687**

Requires Unanimous

**MOVED** by Councillor Wardley

That Mackenzie County send a letter to Alberta Transportation advising that the County has no authority to address the ditch blockage on their right-of-way.

**CARRIED UNANIMOUSLY**

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**INFORMATION/  
CORRESPONDENCE:**

**14. a) Information/Correspondence**

**MOTION 14-10-688**

**MOVED** by Councillor Wardley

That all Councillors be authorized to attend one of the Mighty Peace Watershed community meetings in either High Level or Fort Vermilion.

**CARRIED**

**MOTION 14-10-689**

**MOVED** by Councillor Driedger

That a letter be sent to Susan Siemens in response to the concern regarding the location of the La Crete gun range and the Pioneer Country Cabins and Campsite identifying that the issue of the gun range lease is the responsibility of Alberta Environment and Sustainable Resource Development.

**CARRIED**

**MOTION 14-10-690**

**MOVED** by Councillor Jorgensen

That the information/correspondence items be received for information purposes.

**CARRIED**

**NOTICES OF MOTION:**

**16. a) None**

**NEXT MEETING  
DATES:**

**17. a) Organizational Council Meeting**  
Tuesday, October 28, 2014  
1:00 p.m.  
Fort Vermilion Council Chambers

**17. b) Regular Council Meeting**  
Wednesday, October 29, 2014  
1:00 p.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**18. a) Adjournment**

**MOTION 14-10-691**

**MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 4:05 p.m.

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**CARRIED**

These minutes were approved by Council on October 29, 2014.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Joulia Whittleton  
Chief Administrative Officer

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